

**PURCELL PUBLIC WORKS  
AUTHORITY SPECIAL MEETING  
OCTOBER 7, 2021  
6:00 P.M.  
IN THE COMMUNITY ROOM  
OF THE POLICE SERVICE BUILDING  
1515 N. GREEN AVENUE**

**MINUTES**

**1. Call to order and declaration of a quorum present.**

Chairman Cox called the meeting to order and declared a quorum to be present at 6:38 p.m.

**2. Roll Call.**

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox  
Trustees absent: None  
Staff present: Dale Bunn, Victor Lohn, Josh Van Ort, Bobby Elmore, John Blue  
Counsel: Ted Haxel, Greg Dixon

**3. Discussion of agenda items.**

Chairman Cox called for any discussion of agenda items. There was no discussion.

**4. Approval of the Consent Agenda:**

- a. **Approval of minutes for September 7, 2021, Meeting(s).**
- b. **Approval of claims as presented in the Council Expense Report in the amount of \$620,783.63.**
- c. **Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$5,229.50.**
- d. **Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$60,098.33.**
- e. **Approval of payment of estimated payroll in the amount of \$93,000.00.**
- f. **Approve Treasurer's Financial Report.**

Trustee Jacobs made a motion second by Trustee Tate to approve the Consent agenda as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None                      Absent: None

**5. Discussion and possible action on items removed from the Consent Agenda.**

No items were removed from the Consent Agenda.

Chairman Cox stated agenda items 6, 7 and 8 are duplicate items from the City Council Agenda.

**6. Discussion and possible action concerning a recommendation from Miller Architect to award contract for Purcell Municipal Hospital Replacement Facility Furniture Packages: Furniture Package #1 – Lounge Furniture, Package #2 – Office Furniture, Package #3 – Patient Rooms, Package #4 – Conference & Meeting, and Package #5 – Staff Break Areas to John A Marshall Co. in the amount of \$247,994.02.**

Trustee Fishburn made a motion second by Trustee Engert to approve agenda item No. 6 as written.

Yes: Fishburn, Engert, Tate, Jacobs, Cox                      No: None                      Absent: None

**7. Discussion and possible action to approve a change order on the Purcell Municipal Replacement Project that will comply with the Oklahoma Department of Health determination of changes required to the Smoke Barrier / 1 Hour Fire Barrier Walls.**

- a. **RFC#006A – Extending Smoke Walls to Deck in the amount of \$30,108.00 less sales tax for a total cost of \$29,503.82.**
- b. **REC#006B – Rated Ceiling Additional Layer of Gyp in the amount of \$42,313.00 less sales tax for a total cost of \$41,586.79.**

Trustee Fishburn made a motion second by Trustee Tate to approve 7 (b) in the amount of \$41,586.79.

Yes: Fishburn, Tate, Jacobs, Engert, Cox                      No: None                      Absent: None

**8. Discussion and possible action concerning a recommendation from the Purcell Municipal Hospital Board to approve the following bids:**

a. Stryker	Stretchers	\$ 47,079.92
b. Carestream	Fixed Room X-Ray	\$136,504.67
c. Carestream	Portable X-Ray	\$124,938.78
d. General Electric	EKG Machine	\$ 30,352.84
e. IBT	Hardware	\$ 27,627.09
f. IBT (Total Price)	Hardware -Built in/buying Separately	\$ 68,481.63

Trustee Jacobs made a motion second by Trustee Tate to approve agenda item no 8 as written.

Yes: Jacobs, Tate, Engert, Fishburn, Cox                      No: None                      Absent: None

**9. Discussion and possible action concerning a request from Wee Construction for an access/utility easement at the Wastewater Treatment Property described as *PART OF THE SE1/4-SW1/4 SECTION 2, T6N, R2W, I.M. PURCELL, McCLAIN COUNTY, OKLAHOMA.***

Mr. Eric Hendrix, part owner of WEE Construction was present for discussion and to answer questions. Mr. Bunn displayed the area via Google Maps. He pointed out the property to the Trustees. The purchasers are requesting for a roadway and utility access coming from Adams Street to that property running along the west side of the Treatment Plant.

The property is landlocked and is being looked at for a possible housing development. Mr. Hendrix advised WEE plans to partner with Rausdn Coleman who build homes.

*At 6:47 p.m. Mayor Cox excused himself from the room.*

Trustee Jacobs made a motion second by Trustee Engert to approve agenda item no. 9 as written.

Yes: Jacobs, Engert, Fishburn, Tate                      No: None                      Absent: Cox

*At 6:48 p.m. Mayor Cox rejoined the meeting.*

*Chairman Cox declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 6:48 p.m.*

*Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter joint Executive Session at 6:49 p.m.*

**10. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (1) AND 25 O.S. 307 § (B) (3).**

- a. Discussion and consideration concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager Dale Bunn in accordance with O.S. 307 § (B) (1).
- b. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to enter into joint Executive Session at 6:51 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Greg Dixon, City/Trust Manager Dale Bunn, City/Trust Treasurer Victor Lohn.

Yes: Cox, Jacobs, Fishburn, Engert, Tate                      No: None                      Absent: None

*Mayor/Chairman Cox declared the Council has returned from Executive Session.*

Mayor/Chairman Cox made a motion second by Councilman Tate to return to regular Joint Session at 7:31 p.m.

Yes: Cox, Tate, Engert, Fishburn, Jacobs                      No: None                      Absent: None

**11. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (1) AND 25 O.S. 307 § (B) (3).**

- a. **Discussion and consideration and possible action concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager Dale Bunn in accordance with O.S. 307 § (B) (1).**

No action taken

- b. **Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.**

No action taken.

**12. Trustee comments.**

Councilman/Trustee Tate stated OEC has begun fiber installation. He asked about the bricks in the Santa Plaza. Mr. Bunn advised we are looking to Halff for ideas to use them in the same area, since they were used to fund a project.

Councilman/Trustee Jacobs expressed concern about the intersection of Green Avenue and N. 9<sup>th</sup> Avenue. He asked if it had been decided how the intersection will be done and, if there is a schedule when it will begin. Mr. Bunn reported they first want to do the alternate roadway. They will create a temporary crossing just south of the current location to meet the roadway, which will become a back door into Zeck. After that is created, they will rework the intersection on the west side.

Mayor/Chairman Cox informed the Council that the Lions Club had taken their sign down from a sign on Green Avenue. He stated all that is left is wood and brick. There are those who think the City may have use for it.

**13. General Manager and staff comments.**

None.

**14. Adjourn.**

Chairman Cox declared the meeting to be adjourned at 7:37 p.m.

*Approved this 1<sup>st</sup> day of November 2021*

Attest:

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**Ted Cox, Chairman**

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**Dorothy Kennedy, Secretary**