

**CITY OF PURCELL
REGULAR MEETING
SEPTEMBER 7, 2021
6:00 P.M.
IN THE COMMUNITY ROOM OF
THE PURCELL POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

MINUTES

1. Call to order and declaration of a quorum present.

Mayor Cox called the meeting to order and declared a quorum to be present at 6:00 p.m.

2. Roll Call.

Roll call was conducted by City Clerk, Dorothy Kennedy, with the following results:

Councilmen present: Graham Fishburn, Theda Engert, Jay Tate, Ted Cox

Councilman absent: Danny Jacobs

Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Clent Kennedy, Justin Howell, Michael Minor, Kevin Rhoads, Bobby Elmore Josh Van Ort

Counsel: Greg Dixon

3. Pledge of Allegiance.

Mayor Cox led the Pledge of Allegiance.

Mayor Cox called for a moment of silence for a former Councilman and former Mayor, Mr. Richard Gray.

Mr. Bunn offered the invocation.

4. Welcome.

Mayor Cox welcomed guests, council members, and staff.

5. Discussion of Agenda Items.

Mayor Cox called for any discussion of agenda items.

6. Approve the Consent Agenda:

a. Approval of minutes for August 3, 2021, Meeting(s).

b. Approval of payment of claims as presented in the Council Expense Report in the amount of \$594,136.78.

c. Approval of payment of Street & Alley Claims in the amount of \$7,850.00

d. Approval of payment for Unemployment Insurance in the amount of \$00.00

e. Approval of payment of Capital Improvement Claims in the amount of \$102,173.96.

f. Approval of payment of Rural Fire Claims in the amount of \$9,123.15.

g. Approval of payment of Cemetery Care in the amount of \$3,800.00.

h. Approval of payment for Airport Authority Claims in the amount of \$13,697

i. Approval of estimated payroll in the amount of \$295,000.00

j. Approval of the Treasurer's Financial Report.

Councilman Fishburn made a motion second by Councilwoman Engert to approve the Consent Agenda as written.

Yes: Fishburn, Engert, Tate, Cox

No: None Absent: Jacobs

7. Consideration and possible action on items removed from the Consent Agenda.

No items were removed.

8. Presentation and discussion of the Treasurer's Financial Report.

Mr. Lohn reported on July 2021 Financials. Revenue outpaced expenses for the current fiscal year thru July 2021. Tax revenue overall year to date thru July 2021 is up 1.41% versus last year. Both City and Public Works revenues were higher than expenses in July 2021.

Mr. Lohn reported a monthly profits for the month of July at \$35,461.96 and a profit thru July 2021 \$35,461.96. Mr. Lohn reported on revenue and expenses percentages compared to budget. General Fund revenue closed July 2021 at 7.48% and expenses at 8.89%. The Public Works Authority closed July 2021 revenue at 9.89% and expenses at 7.36%. Mr. Lohn stated one twelfth (1/12th) is 8.33% for comparisons. He provided a report on checks over \$5,000.

9. Presentation and discussion of the City Manager Report.

Mr. Bunn reported on the following projects:

Hospital Projects:

- Sanitary sewer is complete.
- Storm Sewer is installing drains in the parking area.
- Final Grading the contractor is removing dirt and adding lifts for the parking area and confirming proper action.
- Water Main 90% complete. The final cleanup is still outstanding.
- Roofing roof panels are being formed.
- Interior framing, duct and insulation is going in.
- The building structure is ongoing and remains within schedule and budget.

Other projects:

- The I-35 Interchange is ongoing and the design continues.
- MainStreet Scape meeting with ODOT: We answered State Historic Preservation Office (SHPO). To the City's surprise they didn't have concerns about the WPA Stamped sidewalk markings but were concerned about the stamped bricks into the pavement. Our answer was that we are trying to recreate the bricked streets. They also didn't like the bump outs, which are for safety concerns. They have 30 days to respond, which would be a potential bid-letting in February 2022. Mr. Bunn advised this would make it tight on completion before the holiday season.
- The airport terminal office is finishing up with furnishing. In the plan we will have a computer set up for pilots.
- The airport apron will begin in approximately 60 days.
- Chickasaw Wellness Center, they are building an access road located on their land. ODOT approved the curb cut. They are scheduled to begin work on Hardcastle Boulevard and after that Sherrie Classic.
- New Well, the building is complete, water line is completed and connected. We continue to wait on OG&E to get right of ways for their lines to go through. We will have to pause in September for hunting seasons. Mr. Sullivan advised the details will need to be worked out with the Game Reserve Manager.
- The 700 MHz radio system is online, and radios have been passed out by the Chief. They have been testing.
- The contractor is supposed to be completing the punch-list.
- Trails Phase 2 the Parks and Street Department are working together for bridge preparation.
- A new hospital billboard is up and will be lit.
- Senior Citizens are open for business.
- Mr. Bunn reported on a TVI tactic to stop a stolen vehicle.

Mr. Bunn introduced Chris Wright new CEO of the Hospital. Mr. Wright stated it is a pleasure to be here and look forward to a bright future.

10. Discussion and possible action to approve canceling the October 4, 2021, Regular Meeting and schedule a Special Meeting for October 7, 2021.

Councilman Fishburn made a motion second by Councilman Tate to approve canceling the October 4, 2021, meeting and scheduling a Special Meeting for October 7, 2021.

Yes: Fishburn, Tate, Engert, Cox No: None Absent: Jacobs

11. Discussion and possible action to approve transferring Airport Owner-Engineer Agreement from CEC Corporation to Parkhill.

Mr. Toby Baker formerly of CEC Corporation briefly reviewed a 14-year business relationship with the City assisting them with engineering needs of the airport improvements. He reported that his entire aviation team had moved to Parkhill. CEC is agreeable to assign to Parkhill the agreement at no additional cost should the City choose to transfer the agreement.

Councilman Fishburn made a motion second by Councilwoman Engert to approve transferring Airport Owner-Engineer Agreement from CEC Corporation to Parkhill.

Yes: Fishburn, Engert, Tate, Cox No: None Absent: Jacobs

12. Discussion and possible action for the City Council to appoint Natalie Olson-Shaw and Harry Wollenberg to the Senior Citizen Board for a term expiring June 30, 2023.

Councilwoman Engert made a motion second by Councilman Tate to approve the appointment of Natalie Olson-Shaw and Harry Wollenberg to the Senior Citizens Board for a term expiring June 30, 2023.

Yes: Engert, Tate, Fishburn, Cox No: None Absent: Jacobs

13. Discussion and possible action for the Mayor to appoint Debbie Kettrell to the Senior Citizen Board for a term expiring June 30, 2023.

Mayor Cox advised that he hereby appoint Debbie Kettrell to the Senior Citizen Board for a term expiring June 30, 2023.

14. Discussion and possible action concerning declaring as surplus property 27 handheld Motorola 800 radios from the Police Department as listed on the 09-07-2021 Agenda Exhibit A.

Chief Elmore stated the radios do not have much value. Most were provided by the State in 2005 and 2006. The City purchased five or six.

Councilwoman Engert made a motion second by Councilman Tate to declare the 27 handheld Radios surplus property as listed on 2021 Exhibit A.

Yes: Engert, Tate, Fishburn, Cox No: None Absent: Jacobs

15. Discussion and possible action concerning approval/disapproval of a Utility Provider Contract between the Oklahoma Department of Human Services for the Low-Income Household Water Assistance Program (LIHWAP).

Mr. Lohn advised the Council that LIHWAP is a similar assistance program as LIHEAP, but it is for water utilities only. Citizens file with DHS online and the assistance is sent to the utility.

Councilwoman Engert made a motion second by Councilman Tate to approve agenda item 15 as written.

Yes: Engert, Tate, Fishburn, Cox No: None Absent: Jacobs

16. ORDINANCE NO. 21-07 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF PURCELL, SPECIFICALLY CHAPTER 123 (RETAIL MARIJUANA ESTABLISHMENTS) SECTION 123-05 (COMMERCIAL MARIJUANA GROWING FACILITIES), AMENDING SUBSECTION D. (PERMISSIBLE LOCATIONS); AND REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH.

Mr. Justin Howell presented Ordinance No 21-07 as a good option that would keep commercial marijuana grow facilities away from the Green Avenue and business areas. The ordinance allows them only in industrially zoned areas. Councilman Tate asked if the distance requirement from residential, school and churches is maintained. Mr. Howell advised none of the distance requirements have been changed.

Councilwoman Engert asked if the current facilities sold, are they grandfathered? Mayor Cox stated as he understands “grandfathered” as long as they continue to use it for the same purpose, then it remains grandfathered.

Mayor/Chairman Cox made a motion second by Councilman Tate to return to regular Joint Session at 7:38 p.m.

Yes: Cox, Tate, Engert, Fishburn

No: None Absent: Jacobs

20. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (1) AND 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) (3).

a. Discussion and consideration and possible action concerning labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).

Councilman/Trustee Tate made a motion second by Councilwoman/Trustee Engert to approve the 2021-2022 FOP Contract as written.

Yes: Tate, Engert, Fishburn, Cox

No: None Absent: Jacobs

b. Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

No action was taken on Agenda item 20(b)

21. City Council Comments.

Councilman/Trustee Tate passed along some very nice comments from visitors of Purcell about how clean it looks and not very many dilapidated structures.

Councilwoman/Trustee Engert passed along that there is a speed bump forming at Madison and Green.

Mayor/Chairman Cox passed along good report coming from Face Book. He commended the citizens of Purcell. They have been unafraid to vote to raise their own taxes to for the improvement of the community in building a new hospital.

Mayor/Chairman Cox made a comment of appreciation for Councilman Jacobs who has not missed a meeting with the exception of this one, which was a scheduling conflict.

He also commented that the former Mayor Richard Gray will be missed and was a good man.

22. City Manager and staff comments.

None.

23. City Attorney comments.

None.

24. Adjourn.

Mayor Cox declared the meeting to be adjourned at 7:44 p.m.

Approved this 7th day of October 2021

Attest:

Ted Cox, Mayor

Dorothy Kennedy, City Clerk