

MINUTES

**PURCELL PUBLIC WORKS
AUTHORITY REGULAR MEETING
September 6, 2022
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

1. Call to order and declaration of a quorum present.

Chairman Fishburn called the meeting to order and declared a quorum to be present at 7:44 p.m.

2. Roll Call.

Roll call was conducted by City Clerk, Andrea Millsap, with the following results:

Trustees present: Ted Cox, Graham Fishburn, Theda Engert, Jay Tate, Allen Eubanks.

Trustees absent: None

Staff present: Dale Bunn, Victor Lohn, Andrea Millsap, Greg Cypert, Louise Zastrow, Mitchell Taggart, Rocky Claunch, Justin Howell, Mike Lewis, Michael Minor, Bobby Elmore
Counsel: Greg Dixon

3. Discussion of agenda items.

Chairman Fishburn called for any discussion of agenda items.

4. Approval of the Consent Agenda:

All items listed under the Consent Agenda are deemed to be non-controversial and routine in nature by the governing body. They will be approved by one motion of the governing body. The items on the Consent Agenda WILL NOT be discussed. Any member of the governing body desiring to discuss an item on the Consent Agenda may request it be removed from the Consent Agenda and placed in its proper order on the regular agenda for consideration.

- a. Approval of minutes for August 1, 2022, Regular Meeting.
- b. Approval of claims as presented in the Council Expense Report in the amount of \$509,617.18.
- c. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.00.
- d. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$70,517.65.
- e. Approval of estimated payroll in the amount of \$295,000.00.
- f. Approval of the Treasurer's Financial Report.
- g. Approval for payment to bnb Industries, Inc., in the sum of \$20,815.00 for erosion control at the new hospital site.
- h. Approval of Purcell Municipal Hospital Change Order No. 27 in the sum of \$3,917.00 for relocating FDC (Fire Department Connection).
- i. Approval of Purcell Municipal Hospital Change Order No. 31 in the sum of \$7,714.00 for Endoscopy Sink.

- j. Approval of Purcell Municipal Hospital Change Order No. 34 in the sum of \$742.00 for Nurse Station Supports.**
- k. Approval of Purcell Municipal Hospital Change Order No. 37 in the sum of \$2,073.00 for Backsplash at Patients Rooms.**
- l. Approval of Purcell Municipal Hospital Change Order No. 38 in the sum of \$976.95 for Internal Card Reader Substitution.**

Vice Chairman Cox made a motion second by Trustee Tate to approve the Consent Agenda as written.

Yes: Cox, Tate, Engert, Eubanks, Fishburn No: None Absent: None

5. Discussion and possible action on items removed from the Consent Agenda.

No items removed from the Consent Agenda.

6. Discussion and possible action to approve Budget Amendment Cap Imp-2022-1 to increase revenue from actual income and reserve to cover capital improvement encumbrances.

Trustee Engert made a motion second by Trustee Tate to approve Agenda Item No. 6 as written.

Yes: Engert, Tate, Cox, Eubanks, Fishburn No: None Absent: None

7. Discussion and possible action concerning Budget Amendment Cap Imp-2022-2 to record revenue and appropriations for the Purcell Municipal Hospital note payment that started in March, 2022.

Trustee Tate made a motion second by Trustee Cox to approve Agenda Item No. 7 as written.

Yes: Tate, Cox, Engert, Eubanks, Fishburn No: None Absent: None

8. Discussion and possible action to approve Budget Amendment PWA-2022-3 to increase electric sales to cover purchase of electricity.

Trustee Tate made a motion second by Vice Chairman Cox to approve Agenda Item No. 8 as written.

Yes: Tate, Cox, Engert, Eubanks, Fishburn No: None Absent: None

9. Discussion and possible action to approve Budget Amendment PGCA-2022-1 to record actual revenues to cover appropriations.

Trustee Tate made a motion second by Vice Chairman Cox to approve Agenda Item No. 9 as written.

Yes: Tate, Cox, Engert, Eubanks, Fishburn No: None Absent: None

10. Discussion and possible action to approve \$27,000.00 Budget Amendment PGCA-2023-1 to correct a typographical error on original budget for 2022-2023.

Vice Chairman Cox made a motion second by Trustee Eubanks to approve Agenda Item No. 10 as written.

Yes: Cox, Eubanks, Engert, Tate, Fishburn No: None Absent: None

11. Discussion and possible action to approve \$105,000.00 payment to Utility Technology Services for base station replacements and programming at Red Hill and District 7

as necessary upgrades to the Automated Meter Reading (AMR) System.

Trustee Eubanks made a motion second by Vice Chairman Cox to approve Agenda Item No. 11 as written.

Yes: Eubanks, Cox, Engert, Tate, Fishburn No: None Absent: None

12. Discussion and possible action to hire Glenn Sullivan & Associates to drill test holes, sample the water bearing formation, analyze water quality, and prepare a written summary of findings for a sum not to exceed \$160,000.00.

Was noted that this item was on last month's agenda and was amended but not approved.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 12 as written.

Yes: Eubanks, Tate, Cox, Engert, Fishburn No: None Absent: None

13. Discussion and possible action to approve Joint Resolution No. 22-P04 22-C04 A JOINT RESOLUTION OF THE PURCELL PUBLIC WORKS AUTHORITY AND THE CITY OF PURCELL RELATING TO ACCEPT THE ASSIGNMENT FROM DOWS HILL LLC REGARDING THE APPROACH WATER MAIN EXTENSION AND COST REIMBURSEMENT AGREEMENT APPROVED ON AUGUST 1, 2022; AND AMENDING ALL PRIOR RESOLUTIONS IN CONFLICT HEREWITH.

Vice Chairman Cox made a motion second by Trustee Eubanks to approve Agenda Item No. 13 as written.

Yes: Cox, Eubanks, Engert, Tate, Fishburn No: None Absent: None

14. Discussion and possible action to approve Joint Resolution No. 22-P05 & 22-C03 a resolution to enter into an intergovernmental agreement with Sourcewell, a Minnesota governmental agency, for purchase equipment and supplies.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 14 as written.

Yes: Eubanks, Tate, Cox, Engert, Fishburn No: None Absent: None

15. Discussion and possible action to approve Change Order No. 1, for New Hospital Roadway Extension Project contract increase with All Roads Paving in the amended sum of \$993,073.02. Increase of \$202,569.76 due to increased materials cost.

Vice Chairman Cox made a motion second by Trustee Engert to approve Agenda Item No. 15 as written.

Yes: Cox, Engert, Tate, Eubanks, Fishburn No: None Absent: None

16. Discussion and possible action to approve payment, of to date work, to Wee Construction in the sum of \$62,148.05 for Penn Avenue Bridge Water Line Relocation Project. The amount to be reimbursed, in full, by the Oklahoma Department of Transportation.

Trustee Engert made a motion second by Trustee Eubanks to approve Agenda Item No. 16 as written

Yes: Engert, Eubanks, Cox, Tate, Fishburn No: None Absent: None

17. Discussion and possible action to approve Change Order No. 1 for Penn Avenue Bridge Water Line Relocation Project in the sum of \$66,919.00 (Reduced contract amount by \$430.00).

Trustee Eubanks made a motion second by Trustee Engert to approve Agenda Item No. 17 as written.

Yes: Eubanks, Engert, Cox, Tate, Fishburn No: None Absent: None

18. Presentation and discussion concerning Wadley's EMS quarterly report.

Jackie Wadley presented his report. There were 261 calls in Purcell, 76 patient refusal, transported 185 with 109 went to Purcell Hospital, 58 to Norman, 2 to St. Anthony's, 6 to OU, 2 to Integris, and 8 to other hospitals. 1 inappropriate bypass. 116 transfers from Purcell Hospital to other hospitals.

Currently 8 full time paramedics, will have 6 full time advance EMT's, 14 basic EMT's, 4 paramedics that graduate in October/November (will be January/February before they have their license), 3 preparing to take advanced EMT test. One paramedic took final test last week and has received his license.

Discussion was had concerning recruiting and the difficulty finding employees. Discussion about coverage of football games and Wadley's does attend and is available unless they get a call and no other ambulances are available elsewhere.

19. Discussion and possible action concerning Wadley's Ambulance Service assessing a monthly charge to bills for rural meters on city of Purcell water.

Discussion was had concerning the legality of charging rural meter customers an ambulance fee. Mr. Wadley indicated his aim is to avoid raising Purcell's monthly EMS fee. Additional discussion was had concerning Wadley's need for additional funds due to significant increases in medical supplies and the need to be able to be competitive with wages in order to maintain employees. The Council tasked Mr. Dixon with researching whether or not this fee can legally be applied to rural water meters.

Vice Chairman Cox made a motion second by Trustee Eubanks to table Agenda Item No. 19 until the legality if the issues are determined.

Yes: Cox, Eubanks, Engert, Tate, Fishburn No: None Absent: None

*Mayor Fishburn declared the meeting to be in recess in order to go into the
Purcell Economic Development Authority Meeting at 8:10 p.m.
Mayor Cox declared the City Council Meeting and the
Purcell Public Works Authority in joint session
in order to enter Joint Executive Session at 8:11 p.m.*

20. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B) (3).

- a. **Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.**

Vice Chairman Cox made a motion second by Councilman Eubanks to enter into joint Executive Session at 8:12 p.m. with the following persons entering: Councilmembers who are present, City

Attorney Greg Dixon, City Manager, Dale Bunn, and City Treasurer, Victor Lohn.
Yes: Cox, Eubanks, Engert, Tate, Fishburn No: None Absent: None

Chairman Fishburn declared the Council has returned from Executive Session at 8:22 p.m.

21. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH (25 O.S. 307 § (B) (3

a. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Vice Chairman Cox made a motion second by Councilman Tate to return to regular Joint Session at 8:22 p.m.

Yes: Cox, Tate, Engert, Eubanks, Fishburn No: None Absent: None
No Action

22. Trustee comments.

Vice Chairman Cox:

(Interchange) Noted that the money is capped in the agreement.

(Speed Limited between Hardcastle between Chandler Rd. and Hwy 39) so he believes discussion with Chickasaws is needed. General discussion was had.

Trustee Tate:

(Facebook Livestreaming) Said he believes the livestreaming is well received. Noted audio is an issue that needs to be addressed.

(Long Term Water Plan) Would like to have discussion about long term water plan.

Trustee Engert:

Wanted to thank Brandi and her crew for the employee golf tournament. Was a great time even though it was raining.

Trustee Eubanks:

(Interchange) Requested breakdown from Dale for project expense for the interchange.

(Capital Projects) Second request is for capital projects on the books that money has been committed to, that have been and are in the process of doing or planning on doing.

(Hospital Project) Would like to have a special meeting with the hospital group to discuss needs and a plan.

Chairman Fishburn:

Thanks everyone for their hard work, to all the employees it's much appreciated. Thanks to council members who are up here doing it for free.

23. General Manager and staff comments.

(Interchange) Mr. Bunn noted categories are land acquisition, right of way acquisition, engineering, and utility moves and however that adds up to the first \$4 million.

(Capital Projects) Mr. Lohn asked for a time period and noted that the information was in the budget that was approved. Mr. Lohn will put together the last 4 years budget approvals and monies

left in projects. Mr. Bunn noted the majority of that would fall in the following fiscal year and commitments have been made for future years in the past.
(Facebook Livestreaming) Mr. Bunn noted the audio was clear during testing. Discussion was had about how to fix the sound issue.

24. Adjourn.

Chairman Fishburn declared the meeting to be adjourned at 8:35 p.m.

Approved this 26th day of October 2022



Graham Fishburn, Chairman

Attest:



Andrea Millsap, Secretary

