

**PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
AUGUST 2, 2021
6:00 P.M.
IN THE COMMUNITY ROOM
OF THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

MINUTES

1. Call to order and declaration of a quorum present.

Chairman Cox called the meeting to order and declared a quorum to be present at 6:35 p.m.

2. Roll Call.

Roll call was conducted by Secretary, Dorothy Kennedy, with the following results:

Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Trustees absent: None
Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore, John Blue, Josh Van Ort, Kevin Rhoads, Michael Minor, Justin Howell, Clent Kennedy
Counsel: Ted Haxel, Greg Dixon

3. Discussion of agenda items.

Chairman Cox called for any discussion of agenda items. Chairman Cox informed the Trustees that agenda items 8 and 9 are duplicates from the City agenda.

4. Approval of the Consent Agenda:

- a. **Approval of minutes for July 6, 2021, Meeting(s).**
- b. **Approval of claims as presented in the Council Expense Report in the amount of \$657,114.23.**
- c. **Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$0.00.**
- d. **Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$99,030.62.**
- e. **Approval of payment of estimated payroll in the amount of \$93,000.00.**
- f. **Approve Treasurer's Financial Report.**

Trustee Engert made a motion second by Trustee Fishburn to approve the Consent Agenda as written.

Yes: Engert, Fishburn, Jacobs, Tate, Cox No: None Absent: None

5. Discussion and possible action on items removed from the Consent Agenda.

No items were removed from the Consent Agenda.

6. Discussion of an address from Mary Morris, CFO for Purcell Municipal Hospital.

Person's present representing the hospital were Mary Morris, Bridget Cosby, and David Shirley. Ms. Morris went over the financial report. She explained the Hospital board was unable to meet for the regular meeting and this financial will be presented to them in tomorrow's special meeting.

Ms. Morris stated the Gross Revenue for June was \$2,438,165, with revenue after deductions was \$577,467. Expenses for the month were \$1,395,782 and income from operations were (\$818,315). The revenue over Expense is a variance of (\$656,745).

7. Discussion of an address from Jackie Wadley, with Wadley EMS.

Mr. Jackie Wadley reported on last quarter EMS activity. He reported there were 259 calls in Purcell, 91 of which refused to be transported and 109 patients were transported to PMH. Mr. Wadley reported that he currently has 46 fulltime and parttime employees covering three current locations. His staff consists of 22 full and parttime paramedics. He reported 6 advance EMT's and 18 Basic EMT's.

Mr. Bunn informed the Mayor that we missed a piece of discussion on agenda number 6.

Chairman Cox went back to discussion of item number 6. Ms. Bridget Cosby current interim CEO for the hospital reported the hospital has hired a new CEO, Mr. Chris Wright. He will serve in a blended CEO and DON position as was the former CEO position. Mr. Wright's start date is August

16th.

- 8. Discussion and possible action to approve the sale of property adjacent to the new Purcell Municipal Hospital for a medical office building pursuant to the real estate purchase agreement with NF Purcell HP, LLC for the sum of \$503,275.45 and to authorize the Mayor/Chairman and the City/General Manager to execute said contract and all documents required to complete the transaction.**

Trustee Jacobs made a motion second by Trustee Fishburn to approve agenda item 8 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

- 9. Discussion and possible action to approve a reciprocal easement maintenance agreement with NF Purcell HP, LLC, owner and management of new medical office building, for the parking, sidewalks and landscaping bordering their property and the Purcell Public Works property / new Purcell Municipal Hospital and authorize the Mayor/Chairman and the City/General Manager to execute any and all documents required to complete the transaction.**

Trustee Jacobs made a motion second by Trustee Engert to approve agenda item 9 as written.

Yes: Jacobs, Engert, Tate, Fishburn, Cox No: None Absent: None

- 10. Discussion and possible action concerning delegating authority and responsibility to the Purcell Municipal Hospital Board of Trustees to negotiate and or renew soon to be expiring physician and physician group leases in the current hospital facility until such time as the new hospital facility is completed and occupied.**

Mayor Cox advised this concerns the doctors or doctors' groups. All or nearly all current lease agreements expire on October 31. Chairman Cox, speaking to Mr. Bunn, stated that he needs to inform the Hospital Board that they need to take care of that. Also, they need to figure out what they will do about leasing in the upcoming months when the Hospital opens, and the medical building is not open yet.

Trustee Jacobs made a motion second by Trustee Engert to approve agenda item 10 as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox No: None Absent: None

- 11. Discussion and possible action concerning a possible purchase of a Envirosight Rover X System and Trailer Buildout at Oklahoma State Contract #SW0193 pricing in the amount of \$73,259.66 and one Envirosight Outpost in the amount of \$10,376.29 plus accessories and freight for a total cost of \$98,329.23.**

Mr. Michael Minor advised this is the camera system that was discussed in the beginning of the fiscal year. It is a trailer system that you can drive. It can be used in sewer, storm sewer, and manholes. It is for main lines only and cannot be used on service lines.

Trustee Jacobs made a motion second by Trustee Tate to approve agenda item 11 as written.

Yes: Jacobs, Tate, Engert, Fishburn, Cox No: None Absent: None

- 12. Discussion and possible action concerning a possible purchase of a sewer pipehunter at Oklahoma State Contract #SW0193 pricing in the amount of \$49,422.44.**

Trustee Jacobs made a motion second by Trustee Tate to approve agenda item 12 as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox No: None Absent: None

Chairman Cox declared the meeting to be in recess in order to go into the Purcell Economic Development Authority Meeting at 6:52 p.m.

Mayor Cox declared the City Council Meeting and the Purcell Economic Development Authority in joint session in order to enter joint Executive Session at 6:53 p.m.

- 13. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) 3.**

- a. Discussion and consideration of labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).
- b. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Mayor Cox made a motion second by Councilman/Trustee Jacobs to enter into joint Executive Session at 6:54 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Greg Dixon, City/Trust Manager Dale Bunn, and City/Trust Treasurer Victor Lohn and Margarete Love.

Yes: Cox, Jacobs, Fishburn, Engert, Tate No: None Absent: None

Mayor/Chairman Cox declared the Council has returned from Executive Session.

Mayor Cox made a motion second by Councilman Jacobs to return to regular Joint Session at 7:52 p.m.

Yes: Cox, Jacobs, Fishburn, Engert, Tate, No: None Absent: None

14. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) 3.

- a. Discussion and consideration and possible action concerning labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).
- b. Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

No action taken on Executive Session items.

15. Trustee comments.

Councilman/Trustee Tate ask if the Police Department could monitor the school during student pick-up and drop-off times. Chief Elmore stated they could not be there all the time due to other calls for service.

Mayor/Chairman Cox advised the Lions Club has sponsored a sign located on Green Avenue that gives directions to the Football Field. He stated the property where the sign is located has sold and the sign may not be allowed. He asked if the City would consider mounting directional signs on the light poles.

16. General Manager and staff comments.

Mr. Bunn advised the Council that in October he will be out of town at a City Manager Conference and will not return until October 6th. He asked if we could the rescheduled October 4th meeting to later in the month. This will be discussed in next month's agenda for a possible date of October 7th.

17. Adjourn.

Chairman Cox declared the meeting to be adjourned at 7:58 p.m.

Approved this 7th day of September 2021

Attest:

Ted Cox, Chairman

Dorothy Kennedy, Secretary