

**CITY OF PURCELL
REGULAR MEETING
JUNE 7, 2021
6:00 P.M.
IN THE COMMUNITY ROOM OF
THE PURCELL POLICE SERVICE BUILDING
1515 N. GREEN AVENUE**

MINUTES

1. Call to order and declaration of a quorum present.

Mayor Cox called the meeting to order and declared a quorum to be present at 6:01 p.m.

2. Roll Call.

Roll call was conducted by City Clerk, Dorothy Kennedy, with the following results:

Councilmen present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Councilman absent: None
Staff present: Dale Bunn, Dorothy Kennedy John Albertson, Michael Minor,
Tommy Mize
Counsel: Ted Haxel, Greg Dixon

3. Pledge of Allegiance.

Mayor Cox led the Pledge of Allegiance.

Mr. Bunn offered the invocation.

4. Welcome.

Mayor Cox welcomed guests, staff, and council members.

5. Discussion of Agenda Items.

Mayor Cox called for discussion of agenda items. There was none.

6. Approve the Consent Agenda:

- a. Approval of minutes for May 3, 2021, and May 13, 2021, Meeting(s).
- b. Approval of payment of claims as presented in the Council Expense Report in the amount of \$537,351.14.
- c. Approval of payment of Street & Alley Claims in the amount of \$0.00.
- d. Approval of payment for Unemployment Insurance in the amount of \$00.00
- e. Approval of payment of Capital Improvement Claims in the amount of \$270,363.19.
- f. Approval of payment of Rural Fire Claims in the amount of \$0.00.
- g. Approval of payment of Cemetery Care in the amount of \$0.00.
- h. Approval of payment for Airport Authority Claims in the amount of \$169.44.
- i. Approval of estimated payroll in the amount of \$275,00.00
- j. Approval of the Treasurer's Financial Report.
- k. Approval of the 2021-2022 Delta Public Transit Assistance Agreement in the amount of \$22,500.
- l. Approval of the 2021-2022 Contract to Lease Space in the Purcell Human Recourses Center to the Purcell Public Library.
- m. Review of Resolution No. 16-C02 ESTABLISHING A PROCESS FOR IMPLEMENTATION OF THE REQUIREMENTS OF 11 O.S. 51-108, INCLUDING ESTABLISHING THE PROCESS FOR CALLING AND SCHEDULING ELECTIONS PURSUANT TO SAID STATUTE AND PROVIDING FOR REVIEW.
- n. Review of JOINT RESOLUTION CITY OF PURCELL RESOLUTION NO. 16-C03 PURCELL PUBLIC WORKS

AUTHORITY RESOLUTION NO. 16-P04 PROVIDING THAT ALL COST(S) OF ELECTION PLUS FUNDING OF CUMULATIVE CONTRACT(S) COST(S) PAID BY PURCELL THAT ARE ASSOCIATED WITH IAFF AND/OR FOP CONTRACT(S) ELECTION APPROVAL BY THE LOCAL ELECTORATE ARE TO BE IDENTIFIED AND INCLUDED/ADDED ON APPROPRIATE MONTHLY UTILITY BILLING STATEMENTS.

Councilman Jacobs made a motion second by Councilwoman Engert to approve the Consent Agenda as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox No: None Absent: None

7. Consideration and possible action on items removed from the Consent Agenda.

There were no items removed from Consent Agenda.

8. Presentation and discussion of the Treasurer's Financial Report.

Mr. Bunn gave the April 2021 Financials Report. He advised the numbers represent 10 months into the year or 83%. He reported revenues have outpaced expenses for the current fiscal year thru April 2021. Tax revenue overall Year-To-Date is up 10.61% versus last year. The monthly profit for April 2021 was \$95,475 and Year-to-Date is \$601,503.

General Fund revenue compared to budget is 82.73% and Expenses at 80.36%. PWA Revenue compares revenue at 89.97% and expenses at 76.97%. Mr. Bunn went over checks over \$5K.

Mr. Bunn reported for the Treasurer that in early June the City received the first check associated with bad debt collection. The collections were associated with Municipal Court.

9. Presentation and discussion of the City Manager Report.

New Hospital Projects:

- Storm Sewer is completed.
- Sanitary Sewer Upsizing is complete.
- Water line is 90% complete. We hope to be completed in June.
- Utilities are going underground.
- Mr. Bunn reported the problem of material deliveries delays due to Covid 19. We are asking suppliers to bring their materials in ahead of time and we will provide storage units.
- He also reported problems with wet fill dirt. Mr. Mize located some near Goldsby. There is a cost associated however there is cost associated with the wet dirt. We are still well within budget.

Other Projects.

- I-35 design continues to be on schedule.
- Main StreetScape – ODOT is still working on how to properly memorialize the WPA work done on Main Street Sidewalks.
- The Airport Terminal and Office the drywall is complete. The sign should be her soon.
- The Chickasaw Wellness Center, Drainage and Roadways. They received bids and awarded the contract. They are expected to begin working in Mid-July.
- Red Hill Water Tower the replacement parts for the vault and vault are about 6 months out. There is still site cleanup.
- Parks and Rec's had a "Walk the Trail" on National "Walk the Trail Day" which was co-sponsored by the Chamber. Mr. Blue reported between 250 to 275 walkers participated. There were games, hotdogs, and vendor booths. Ms. Baker of the Chamber said it was good visibility for the City.
- Mr. Blue Parks Department Supervisor was honored by the Pioneer Library for partner on Librarian Projects. There are postings along the trail and helps with learning to read learning skills.
- Chamber Banquet went well. Vision Guardian was Michelle Hall, Spirit Guardian was Gail Wilson. Corner Stone Guardian was Sheehy Sign and Sherrie Sheehy and the Gateway Guardian was Dorothy Kennedy.

10. Consideration of adoption or rejection of the Budget and Budget Resolution No. 21-C10 for the fiscal year 2021-2022 of the City of Purcell, Purcell Public Works Authority, Purcell Economic Development Authority and/or special Revenue Funds as proposed at the public hearing held on June 7, 2021, and approval or rejection of any amendments proposed and considered by the City Council, in accordance with the provisions of the Municipal Budget Act.

Councilman Jacobs made a motion second by Councilman Fishburn to approve Resolution No 21-C10 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Chairman Cox advised he would still like to see an inventory of our Christmas Lights.

11. Discussion and possible action concerning an address from Bill Hardcastle, Gary Huddleston, Linda Huddleston and Tina Walden concerning request for stop signs at the corner of South Canadian Avenue and Eel River Avenue/Street.

Mr. Huddleston asked why the stop signs were taken down. He advised they were put up and after a few weeks they were removed. He advised the people in the area want the stop signs back up. He advised approximately 10-11 years ago the Police Department helped residents to get them put up. They were removed by the City. Residents passed a petition requesting they be put up however it was not done. Mr. Hardcastle stated they were not requesting one on every corner but the one on Eel River and Canadian is needed to slow vehicles down. He advised there are children playing in the street sometimes.

Mr. Bunn asked Street Supervisor, Mr. Mize to give a report. Mr. Mize advised he and Mr. Bunn evaluated the area a few years ago at the request of the Councilman Sam Vaughn. A traffic study was conducted with the assistance of the Police Chief. The findings disclosed there was a stop sign on every block for five blocks. With Council approval we removed the sign at Eel River skipped one block and removed another sign. Now, addressing the stop sign being placed up and later removed was the result of a work order reporting a stolen stop sign. He advised his crew put a stop sign but afterward asked him if it was supposed to be there. Upon checking Mr. Mize advised it was not supposed to be there and he removed it.

Mr. Huddleston advised they want the sign back up. Mr. Huddleston advised there are 17 children who live in the area. These children ride their bicycles on the street. He asked for a stop sign, speed limit sign or children at play sign.

Ms. Huddleston advised the vehicles go so fast that she was nearly hit while trying to deliver a meal to a neighbor. She reiterated the children in the area are in danger. Citizens walking down the street are not safe. She asked for a stop sign or speed limits sign. Ms. Huddleston asked the City to listen to the citizens.

12. Discussion and possible action concerning upgrade from Microcomn:
a. Well Field Radio Transmission Unit (RTU) in the amount of \$37,050.
b. SCADA Radio Speed Upgrade in the amount \$12,250.

Michael Minor advised this is part of an upgrade to telecommunications. The RTU is upgrading from one brick with many relays to a computer board. The \$37,050 will take care of all the cards at the Wellfield for all wells. The SCADA Radio Speed Upgrade is a module to synchronize all radios to get the same frequency. Mr. Minor advised he has included in this year's budget. The upgrade is being done in phases due to cost.

Councilman Jacobs made a motion second by Councilman Tate to approve agenda item number 12 as written.

Yes: Jacobs, Tate, Engert, Fishburn, Cox No: None Absent: None

13. Discussion and possible action concerning approval/denial of the 2021-2022 Crossroads Youth & Family Service Emergency Youth Shelter Municipal Partnership and Service Provider Agreement in the amount of \$5,000.

Mr. Bunn advised Chief Elmore would like the Council to deny the agreement. He advised they have attempted to use the shelter a half dozen times and only one time having a juvenile placed.

Councilman Jacobs made a motion second by Councilman Fishburn to deny the 2021-2022 Crossroads Youth & Family Service Emergency Youth Shelter Municipal Partnership and Service Agreement.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Mayor Cox asked if we have another alternative. Mr. Bunn advised the Police Department have to find a place for the juveniles, as they do when they do not have access to the shelter.

14. Discussion and possible action concerning Resolution 21-C09 A RESOLUTION OF THE CITY OF PURCELL CREATING, SETTING FORTH AND IMPLEMENTING GUIDELINES FOR SPECIAL RECOGNITION.

Councilman Tate advised he does not feel this resolution is necessary. Councilman Tate pointed out a clause for naming a building requiring a \$50,000 contribution or 10% whichever is greater. Mayor Cox stated it is one alternative. He advised if one wants naming rights they are asked to facilitate in the cost.

Mayor Cox made a motion second by Councilman Jacobs to approve and adopt Resolution No. 21-C09 creating, setting forth and implementing guidelines for special recognition.

Yes: Cox, Jacobs, Engert, Fishburn No: Tate Absent: None

15. Discussion and possible action concerning Resolution 21-C11 A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF PURCELL, OKLAHOMA AMENDING CERTAIN SECTIONS OF RESOLUTION NO 19-C15 ESTABLISHING CEMETERY FEES, CHARGES, AND CREATING FEES AND ASSESSMENTS, FURTHER CREATING FEES FOR COLUMBARIUM CREMATION BURIAL WITHIN HILLSIDE CEMETERY, PURCELL, McCLAIN COUNTY, OKLAHOMA.

Councilman Jacobs made a motion second by Councilman Tate to approve Resolution 21-C11 as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox No: None Absent: None

16. Discussion and possible action concerning Resolution No. 21-C12 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PURCELL CONCERNING AN AMENDMENT TO AGREEMENT ESTABLISHING OMAG.

Ms. Kennedy reported this resolution is at the request of OMAG. It appears to be cleaning up initial agreement that established OMAG.

Councilman Jacobs made a motion second by Councilwoman Engert to approve Resolution No. 21-C12 as written.

Yes: Jacobs, Engert, Tate, Fishburn, Cox No: None Absent: None

17. Discussion and possible action concerning declaration as surplus items from 06-07-2021 Agenda Exhibit A.

Councilman Fishburn made a motion second by Councilman Tate to declare items from the 06-07-2021 Agenda Exhibit A surplus property.

Yes: Fishburn, Tate, Engert, Jacobs, Cox No: None Absent: None

18. Discussion and possible action concerning Budget Amendment GF-2021-16 increasing Parks & Recreation Ground Maintenance Appropriations in the amount of \$1,900 and Street Department Ground Maintenance in the amount of \$1,900 due to Street Department taking over the care of Green Avenue.

Ms. Kennedy Explained this budget amendment was due to the Street Department taking Green Avenue from the Parks Department.

Mayor Cox made a motion second by Councilman Fishburn to amend the agenda item to say decrease Park and Rec's Ground Maintenance and increase Street Departments Grounds Maintenance.

Yes: Cox, Fishburn, Jacobs, Engert, Tate No: None Absent: None

Councilman Jacobs made a motion second by Councilman Fishburn to approve Agenda Item number 18 Budget Amendment GF-2021-16 as amended.

Yes: Jacobs, Fishburn, Engert, Tate, Cox No: None Absent: None

Councilman Jacobs left at 6:49.

19. Discussion and possible action concerning Budget Amendment GF-2021-17 Increasing Public Works Misc. Expense and General Fund Misc. Revenue both in the amount of \$1,245,694.57 to balance Pooled Cash between the General Fund and the Public Works Authority.

Councilman Fishburn made a motion second by Councilwoman Engert to approve Budget Amendment GF-2021-17 as written.

Yes: Fishburn, Engert, Tate, Cox No: None Absent: Jacobs

Councilman Jacobs re-joined the meeting but was absent at the vote.

20. Discussion and possible action concerning a recommendation from the Oklahoma Assurance Group (OMAG) to deny claim no. 209600-1-HW.

Ms. Kennedy explained the Water Department had done some repair on a line that was cut by a contractor. During the time they were repairing the claimant stated her water softener began to leak. Our insurance provider investigated and recommended the City deny the claim. Mr. Minor advised the Water Department went through precautions to insure there were no problems. In addition, the claimant was three miles away from where the repair was done.

Councilman Fishburn made a motion second by Councilman Tate to deny claim no. 209600-1-HW.

Yes: Fishburn, Tate, Jacobs, Engert, Cox No: None Absent: None

Mayor Cox declared the meeting to be in recess in order to go into the Purcell Public Works Authority Meeting at 6:53 p.m.

Mayor Cox declared the City Council Meeting and the Purcell Public Works Authority in joint session in order to enter joint Executive Session at 7:04 p.m.

21. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O. S. 307 § (B) (1) AND 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) (3).

- a. Discussion and consideration concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager Dale Bunn and City Treasurer Victor Lohn in accordance with O.S. 307 § (B) (1).
- b. Discussion and consideration of labor contract for fiscal year 2021-2022 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).
- c. Discussion and consideration of labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).
- d. Discussion and consideration concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Fishburn to enter into joint Executive Session at 7:07 p.m. with the following persons entering: Councilmen/Trustees who are present, City/Trust Attorney Greg Dixon, City/Trust Manager Dale Bunn.

Yes: Cox, Fishburn, Jacobs, Engert, Tate No: None Absent: None

Mayor/Chairman Cox declared the Council has returned from Executive Session.

Mayor/Chairman Cox made a motion second by Councilman/Trustee Jacobs to return to regular Joint Session at 8:14 p.m.

Yes: Cox, Jacobs, Fishburn, Engert, Tate No: None Absent: None

22. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN ACCORDANCE WITH 25 O. S. 307 § (B) (1) AND 25 O. S. 307 § (B) (2) AND 25 O.S. 307 § (B) (3).

- a. Discussion and consideration and possible action concerning the employment, hiring, appointment, promotion, demotion, disciplining or resignation of City Manager Dale Bunn and City Treasurer Victor Lohn in accordance with O.S. 307 § (B) (1).**

No action.

- b. Discussion and consideration and possible action concerning labor contract for fiscal year 2021-2022 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S. § 307 (B) (2).**

Councilman/Trustee Jacobs made a motion second by Mayor/Chairman Cox to amend the agenda to read a two-year contract for the IAFF Local 3596 2021-2022 and 2022-2023.

Yes: Jacobs, Cox, Fishburn, Engert, Tate, No: None Absent: None

Councilman/Trustee Jacobs made a motion second by Councilman/Trustee Tate approve the two-year labor contract labor contract for the fiscal year 2021-2022 and 2022-2023 between the City of Purcell and the IAFF Local 3596 in accordance with 25 O.S § 307 (B) (2)

Yes: Jacobs, Tate, Fishburn, Engert, Cox No: None Absent: None

- c. Discussion and consideration and possible action concerning labor contract for fiscal year 2021-2022 between the City of Purcell and the FOP #194 in accordance with 25 O.S. § 307 (B) (2).**

No action.

- d. Discussion and consideration and possible action concerning the purchase or appraisal of real property in accordance with 25 O.S. 307 § (B) 3.**

No action.

23. City Council Comments.

Councilman/Trustee Tate thanked City, Jason McGrew, Tommy Mize stating the Cemetery looked great. There were 400 plus views. He reported by his count there are 1,283 veterans buried in the Cemetery. He advised people were asked if the City would leave the Senior Banners up until after the school reunion. Mr. Bunn said that the City had already planned to leave them up until the end of June.

Mayor/Chairman Cox stated we need to have a special meeting to approve the Hospital Budget. He proposed Friday the 11th at 1:00 p.m. at City Hall. He advised we would need to schedule a second special meeting proposing the 21st at 6:00 p.m., at the Police Station with executive session items on the agenda.

24. City Manager and staff comments.

None.

25. City Attorney comments.

None.

26. Adjourn.

Mayor Cox declared the meeting to be adjourned at 8:21 p.m.

Approved this 6th day of July, 2021

Attest:

Ted Cox, Mayor

Dorothy Kennedy, City Clerk