

**CITY OF PURCELL/PURCELL PUBLIC WORKS AUTHORITY  
JOINT SPECIAL MEETING  
MAY 14, 2020  
6:00 P.M.  
DOWNSTAIRS COMMUNITY ROOM  
CITY HALL  
230 W. MAIN STREET**

**Special Notice  
Applicable to the May 14, 2020 Joint Special Meeting of the  
Purcell City Council and Purcell Public Works Authority**

*All Council Members will be in attendance in person.*

*Because of the pandemic Coronavirus (“COVID-19”) personal distancing of at least six (6) feet will be adhered to. We also encourage wearing personal protective masks.*

**MINUTES**

**1. Call to order and declaration of a quorum present.**

Mayor/Chairman Cox called the meeting to order and declared a quorum to be present at 6:00 p.m.

**2. Roll Call.**

Roll call was conducted by City Clerk/Trust Secretary, Dorothy Kennedy, with the following results:

Councilmen/Trustees present: Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox  
Councilman/Trustee absent: None  
Staff present: Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore, James Bolling, John Blue  
Counsel: Ted Haxel was not present

**3. Pledge of Allegiance.**

Mayor/Chairman Cox led the Pledge of Allegiance.

Mr. Bunn offered the invocation.

**4. Welcome.**

Mayor/Chairman Cox welcomed those present.

**5. Discussion of agenda items.**

None.

**6. Discussion and possible action on awarding contract to Hammer Construction for the Initial Grading Improvements for the New Hospital Site as recommended by Glenn Sullivan & Associates, Inc.**

<b>a. Hammer Construction</b>	<b>\$ 67,640.00</b>
<b>b. DTM</b>	<b>\$100,500.00</b>
<b>c. D. Owen Construction, LLC</b>	<b>\$148,761.00</b>
<b>d. Inman Excavating</b>	<b>\$160,000.00</b>

Mayor Cox asked if the initial construction could begin before the storm sewer project is complete. Mr. Bunn advised there are some things that can be done, however for the most part that is correct.

Councilman/Trustee Jacobs made a motion second by Councilwoman/Trustee Engert to award contract to Hammer Construction for Initial Grading for the New Hospital Site in the amount of \$67,640.00.

Yes: Jacobs, Engert, Fishburn, Tate, Cox                      No: None      Absent: None

**7. Discussion and possible action concerning the 2020-2021 Fiscal Year Budget.**

Mr. Bunn presented the 2020-2021 Budget discussion advising there are not many changes from last year. Three Department Head's wanted to address their department's budget.

Police Chief Elmore reported on proposed increases. Buy-back 503-420 increase of \$15,018 because the amount is based on the hours requested. Office Supplies was increased \$500. Computer supplies increase due to the need of a new server. Grounds Maintenance was increased based on irrigation system plans.

Budget decreases Mr. Elmore reported are in Building Maintenance and Bulletproof Vests. Capital needs requested are a mobile Speed Radar Unit, Phone Forensic Software Subscription and Control Modula Door Key software.

Mr. John Blue reported for the Parks and Rec's Department. Mr. Blue advised his largest issue is under-staffing. He reported they also needed building maintenance repair in the amount of \$35,000.00. Mayor Cox asked for an explanation of the amount since we have done extensive capital and repair to the building. Mr. Blue reported that all restrooms needed repair and renovation. The restroom on Red Hill is taking in drainage water that has ruined the walls. Mr. Mize reported the water needs to be rerouted and drainage needs to be installed in the floor estimating the cost to be \$5,000.

Mr. Bunn provided a Street Plan and Priority charts. Mr. Bunn reported there was some miscommunication in the amount of staffing. Mr. Mize had understood that he should be budgeted for twelve employees. Mr. Tommy Mize reported on the Street Department has never gone over budget in prior years.

Mr. Bunn reported no employee raised have been factored in other than promotions and those included in labor contracts.

Mayor/Chairman Cox for clarification stated from the 2020-2021 budget we will use \$1.9M reserves with an expected revenue shortfall of \$370,000. Together this is a deficit of \$2.3M. The use of the .03¢ capital expenses is not included.

Mayor/Chairman Cox asked about the Economic Development Authority Christmas Decorations Budget of \$60,000. Mr. Bunn Explained this represents 72 Christmas Banners for Green Avenue at a cost of \$500 each. Mayor/Chairman Cox asked if we could trim the purchase to 12 banners rather than 72?

#### **8. City Council/Trustee Comments.**

Councilman/Trustee Tate stated that he would like to receive the budget a couple of days prior to the meeting to allow time to review.

Mayor/Chairman Cox advised he has received a call asking the council to rename the Depot after Joe Ellis. Mr. Bunn advised he did know if we could do that without BNSF permission. Mayor/Chairman Cox also apologized about a mistake he had made in the May 4<sup>th</sup> Council Meeting. He stated he had acknowledged the receipt of emails concerning an agenda item but had not read them aloud as we said we would do.

#### **9. City/Trust Manager and staff comments.**

Mr. Bunn stated that reporting on "Things that we have Learned" was a trial and only five Department Heads had turned them back in. He also stated his appreciation in working with Mr. Lohn stating many of the last minute changes were due to changes that he had given Mr. Lohn.

#### **10. City/Trust Attorney comments.**

None.

#### **11. Adjourn.**

Mayor Cox declared the meeting to be adjourned at 8:29 p.m.

*Approved this 1<sup>st</sup> day of June 2020*

**Attest:**

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**Ted Cox, Mayor**

\_\_\_\_\_  
**Dorothy Kennedy, City Clerk**