

**MINUTES
PURCELL PUBLIC WORKS AUTHORITY
REGULAR MEETING
MAY 2, 2022
6:00 P.M.
IN THE COMMUNITY ROOM OF
THE POLICE SERVICE BUILDING
1515 N. GREEN AVENUE.**

1. Call to order and declaration of a quorum present.

Mayor Fishburn called the meeting to order and declared a quorum to be present at 8:19 p.m.

2. Roll Call

Roll call was conducted by City Clerk, Andrea Millsap, with the following results

Trustees present: Allen Eubanks, Graham Fishburn, Theda Engert, Jay Tate.

Councilman absent: Ted Cox

Staff present: Andrea Millsap, Victor Lohn, Dale Bunn, Bobby Elmore, Serena Melton, Justin Howell, Michael Minor

Counsel: Greg Dixon

3. Discussion of agenda items.

Chairman Fishburn called for any discussion of agenda items.

4. Consideration and possible to elect a Chairman (According to the City of Purcell City Charter, Effective April 1, 1999, the Council shall elect from among its own members a Chairman at 7:30 p.m. for a term of one year).

Trustee Tate nominated Graham Fishburn seconded by Trustee Eubanks to serve as Chairman for a term of one (1) year.

Yes: Tate, Eubanks, Fishburn, Engert

No: None Absent: Cox

5. Consideration and possible action to elect a Vice Chairman (according to the City of Purcell City Charter, Effective April 1, 1999, the Council shall elect from among its own members a Vice Chairman at 7:30 p.m. for a term of one year.)

Trustee Engert nominated Ted Cox seconded by Trustee Tate to serve as Vice-Chairman for a term of one (1) year.

Yes: Engert, Tate, Eubanks, Fishburn

No: None Absent: Cox

6. Approval of the Consent Agenda:

- a. Approval of minutes for April 4, 2022, meeting.
- b. Approval of minutes for April 11, 2022, meeting.
- c. Approval of claims as presented in the Council Expense Report in the amount of \$356,102.34.
- d. Approval of the claims from the Water Impact Fee Fund as presented in the Council Expense Report in the amount of \$102,836.03.
- e. Approval of payment of Golf Claims as presented in the Council Expense Report in the amount of \$56,627.54.
- f. Approval of estimated payroll in the amount of \$93,000.00.
- g. Approve Treasurer's Financial Report.

Trustee Eubanks made a motion second by Trustee Engert to approve the consent agenda.

Yes: Eubanks, Engert, Tate, Fishburn

No: None Absent: Cox

7. Discussion and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

8. Discussion and possible action concerning Distributive Generation (Solar) Power policies. (Tomas Loma Request to be heard.)

Mr. Loma addressed council requesting a better solar policy be written. Said he believes that the method of calculation that the city uses is inaccurate and not beneficial to customers who choose to use solar power. Noted he had spoken with someone at OMPA who he said agreed with him

that we are not applying credits correctly.

Mr. Bunn noted that our current resolution was developed upon the recommendations of Mr. John VanZant, financial director of OMPA. He explained the process of how billing is calculated. OMPA made a recommendation for the city to give an allowance of 3.6 cents (average fuel cost adjustment the city pays) and it was set up in our system and programmed in our meters per OMPA's recommendation. Mr. Bunn asked Mr. Loma to send him a report of his power log that could be sent to OMPA for analysis.

No action was taken.

9. Discussion and possible action to award a contract for 9th Avenue Paving Improvements, and authorizing the Chairman, Vice-Chairman, or General Manager to sign.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda No. 9 as written.

Yes: Eubanks, Tate, Engert, Fishburn, No: None Absent: Cox

10. Discussion and possible action to award a contract for Penn Avenue Bridge Water Line Relocation, State Job No. 33484(04), and authorizing the Chairman, Vice-Chairman, or General Manager to sign.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 10 as written (see City Agenda Item No. 12 for specifics).

Yes: Eubanks, Tate, Engert, Fishburn No: None Absent: Cox

11. Discussion and possible action to award a contract for Canadian Avenue Lift Station, and authorizing the Chairman, Vice-Chairman, or General Manager to sign.

Trustee Eubanks made a motion second by Trustee Tate to approve Agenda Item No. 11 as written. (See City Agenda Item No. 13 for specifics).

Yes: Eubanks, Tate, Engert, Fishburn No: None Absent: Cox

12. Discussion and possible action on submitting plans and application to ODEQ for water system improvements to serve Everlee Heights Estates. Project is located south of SH 39, between Bryant and Eastern.

Trustee Engert made a motion second by Trustee Tate to approve Agenda No.

Yes: Engert, Tate, Eubanks, Fishburn No: None Absent: Cox

13. Discussion and possible action on submitting plans and application to ODEQ for water system improvements to serve The Oaks. Project is located south of SH39, between Bryant and Eastern.

Trustee Engert made a motion second by Trustee Tate to approve Agenda No. 13 as written.

Yes: Engert, Tate, Eubanks, Fishburn No: None Absent: Cox

14. Consideration and possible action to approve payment of Signal Tek invoice in the sum of \$47,109.00 for signal light replacement at Grant & Green Ave.

Trustee Eubanks made a motion second by Trustee Tate to approve/disapprove

Yes: Eubanks, Tate, Engert, Fishburn No: None Absent: Cox

15. Presentation and discussion concerning Purcell Municipal Hospital's quarterly report.

Susie Thrash presented the quarterly report. Revenue under expenses for the month of March by \$328,111.00. YTD revenue over expenses is \$499,255.00. Accounts payable had increase due to AP checks that didn't come in and they have been received so should balance out next month. Was noted they were missing the sales tax terribly because they are still in the old building. Issues finding staff in many areas and increase in costs of staff are an issue. All PPP funds were used on

payroll last summer and was forgiven in December. To make ends meet, before hospital project started the hospital was tucking a little bit back on a line item on a cash sheet, to prepare for future equipment purchases and those funds have been used to meet other needs. Chris Wright noted they are running lean to stretch out funds until the new hospital is up and running.

*Chairman Fishburn declared the meeting to be in recess in order to go into the
Purcell Economic Development Authority Meeting at 8:51 p.m.*

*Mayor/Chairman Fishburn declared the City Council Meeting and the
Purcell Public Works Authority in joint session in order to
enter joint Executive Session at 8:52 p.m.*

**16. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION RE: AN
EXECUTIVE SESSION TO BE HELD IN ACCORDANCE WITH 25 O.S. 307 § (B)
(3).**

**a. Discussion and consideration of labor contract (Collective Bargaining
Agreement) for fiscal year 2022-2023 between the City of Purcell and the FOP
#194 in accordance with 25 O.S. § 307 (B) (2).**

Chairman Fishburn made a motion second by Trustee Engert to enter into joint Executive Session at 8:52 p.m. with the following persons entering: Trustees who are present, Trust Attorney Greg Dixon, Trust Manager Dale Bunn, Trust Treasurer Victor Lohn, and Chief Bobby Elmore.

Yes: Fishburn, Engert, Eubanks, Tate No: None Absent: None

Chairman Fishburn declared the Council has returned from Executive Session at 9:23 p.m.

**17. EXECUTIVE SESSION: DISCUSSION, CONSIDERATION AND POSSIBLE
ACTION CONCERNING ITEMS DISCUSSED IN EXECUTIVE SESSION IN
ACCORDANCE WITH (25 O.S. 307 § (B) (3).**

**a. Discussion and consideration of labor contract (Collective Bargaining
Agreement) for fiscal year 2022-2023 between the City of Purcell and the FOP
#194 in accordance with 25 O.S. § 307 (B) (2).**

No action taken.

18. Trustee Comments.

Trustee Tate:

Congratulated Graham on becoming Chariman. Announced invitation to Veterans Memorial May 30th. Asked Mr. Bunn about cutoff notices before power disconnected. Mr. Bunn replied was an error and a meeting is happening with staff to ensure that doesn't happen again. Working on phone notification system.

Trustee Engert:

None.

Chairman Fishburn:

Mr. Fishburn said he is honored to serve as Mayor and will do his best to serve the community.

Trustee Eubanks:

None.

Trustee Cox:

Absent.

19. General Manager and Staff Comments.

None.

20. Adjourn.

Mayor Fishburn declared the meeting to be adjourned at 9:25 p.m.

Approved this 6th day of June, 2022



Graham Fishburn, Chairman

Attest:



Andrea Millsap, Secretary

