

**CITY OF PURCELL  
REGULAR MEETING  
APRIL 6, 2020  
6:00 P.M.  
DOWNSTAIRS COMMUNITY ROOM  
CITY HALL  
230 W. MAIN STREET**

**MINUTES**

**Special Notice  
Applicable to the April 6, 2020 City Council Meeting**

*All Council Members will be in attendance in person.*

*Because of the pandemic Coronavirus (“COVID-19”) both Governor Stitt and Mayor Cox have issued a Proclamation or Declaration limiting public gatherings to no more than ten (10) persons. The Oklahoma Attorney General has advised that the Open Meeting Act must be accommodated with considerations for personal distancing. Personal distancing of at least six (6) feet is required. These numbers for consideration will be the Council and essential staff. Five Council Members, City Manager, City Attorney, City Treasurer, City Clerk and Press which equals ten essential attendees.*

*You are urged not to attend in person because of the Covid-19 pandemic. You can participate in the open meeting. Listen to the Council Meeting on radio station KQTR-FM 93.9 at 6:00 p.m. April 6, 2020. If you have comments on any item on the agenda you may send an e-mail to [info@purcellok.gov](mailto:info@purcellok.gov). If the e-mail concerns an agenda item, does not violate the open meetings act, will not unduly burden the meeting due to length or content, does not repeat another comment previously made, and is received prior to 8:00 am on April 6, 2020 its relevant terms will be read at the meeting.*

*There will be no public comments either generally or with respect to any specific agenda item at the meeting other than those made through e-mail or by Council Members and City Staff.*

**1. Call to order and declaration of a quorum present.**

Mayor Cox called the meeting to order and declared a quorum to be present at 6:01 p.m.

**2. Roll Call.**

Roll call was conducted by City Clerk, Dorothy Kennedy, with the following results:

Councilmen present:	Danny Jacobs, Graham Fishburn, Theda Engert, Jay Tate, Ted Cox
Councilman absent:	None
Staff present:	Dale Bunn, Victor Lohn, Dorothy Kennedy, Bobby Elmore
Counsel:	Ted Haxel
Press:	Jeanne Grimes – Purcell Register

*The meeting was broadcasted on KQTR-FM 93.9 and on Facebook Live*

**3. Pledge of Allegiance.**

Mayor Cox led the Pledge of Allegiance.

Mayor Cox offered the invocation.

**4. Welcome.**

Mayor Cox welcomed Council Members, staff and press attendee as well as persons listening by radio or Facebook live.

**5. Discussion of agenda items.**

Mayor Cox called for any discussion of agenda items.

He reported there are additional annual items on the Consent Agenda i.e. the Public Library budget request, Delta Transit Letter of Support and annual proclamations. He informed the Council Members if any item needs to be discussed it will need to be removed from the consent agenda

**6. Approve the Consent Agenda.**

- a. Approval of minutes for March 2, 2020, March 24, 2020 Meetings.
- b. Approval of payment of claims as presented in the Council Expense Report in the amount of \$571,913.53.
- c. Approval of payment of Street & Alley Claims in the amount of \$3,571.49.
- d. Approval of payment for Unemployment Insurance in the amount of \$0.00.
- e. Approval of payment of Capital Improvement Claims in the amount of \$696,056.13
- f. Approval of payment of Rural Fire Claims in the amount of \$0.00.
- g. Approval of payment for Airport Authority in the amount of \$367.98
- h. Approval of estimated payroll in the amount of \$240,000.00.
- i. Approval of the Treasurer's Financial Report.
- j. Approval of a Mutual Aid Agreement with the Town of Dibble.
- k. Approval a Memorandum of Understanding with the Chickasaw Nation to provide training at the Purcell Animal Shelter.
- l. Approval concerning a request from the Purcell Public Library concerning 2020-2021 budget request in the amount of \$11,000.00.
- m. Approval concerning a request from Delta Public Transit for a Letter of Continued Support from the City of Purcell in the amount of \$22,500.00.
- n. Approval of Proclamation declaring April 2020 as Fair Housing Month.
- o. Approval of Proclamation declaring April 2020 as Child Abuse Prevention month in the City of Purcell.
- p. Approval of Proclamation declaring April 13-17, 2020 as the Week of the Young Child.

Councilman Jacobs made a motion second by Councilwoman Engert to approve the Consent Agenda as written.

Yes: Jacobs, Engert, Fishburn, Tate, Cox                      No: None      Absent: None

**7. Consideration and possible action on items removed from the Consent Agenda.**

None.

**8. Presentation and discussion of the Treasurer's Financial Report.**

Treasurer Victor Lohn reported revenue continued to be outpaced by expenses for the current fiscal year through February. City revenue covered expenses for the month of February. Tax revenue overall is flat. Mayor Cox asked for year to date information. Mr. Lohn advised Year to Date we are approximately \$250,000 in the hole.

**9. Presentation and discussion of the City Manager Report.**

Mr. Bunn provided the Council with a multi-page financial report which points out that we have \$769,000 less revenue over the past twelve months versus a year ago. The downfall is almost entirely due to a decline of utility revenue. Sales Tax is up. Mr. Bunn reported cash on hand is approximately \$4,000,000 and exceeds the minimum amount necessary. He also reported that we has spent close to \$1,000,00 on the hospital but will receive back around \$900,000 when the bonds are complete. Mr. Bunn advised the power cost was reduced since our consumption was down, however we have cut down on expenses as well.

He then reported on the following activities:

- The Multi-Purpose Center is completed except for heat exchangers.
- The Lake Trails need roadway repair due to the rain we have recently received.
- Water Well Road is being upgraded under Sullivan's supervision.
- Sullivan's are also working on Hospital Projects.
- He reported we are at a point with Chickasaw Wellness Center that we are waiting on the Nation before we can go further. Some of the delay is due to Covid and Chickasaw employees not being available to work.
- The Hospital site has been cleared of trees.
- Hospital financing, the sale of the bonds is planned in mid-May, with closing date later in May.

**10. Discussion and possible action concerning a request from the Police Department to declare surplus a 2010 Chevy Tahoe VIN/1GNMCAE03AR261067.**

Councilman Tate questioned if the vehicle could be repurposed to another department that might be operating an older vehicle. Chief Elmore provided a lengthy list of needed mechanical repair.

Councilman Jacobs made a motion second by Councilwoman Engert to surplus the 2010 Chevy Tahoe as written.

Yes: Jacobs, Engert, Tate, Fishburn, Cox                      No: None      Absent: None

**11. Discussion and possible action concerning Joint Resolution No. 20-C04 – 20-P03 a resolution acknowledging a request from the Town of Washington to provide and regulate water for residential use in the Oakmont Development, and to maintain said lines and meters.**

Mr. Bunn reported there is 40 acres with 100 lots on it. Councilman Jacobs asked if 10 acres are sold as one lot, how would the project be effected. Mr. Bunn advised it does not affect Purcell at all since the developer is paying all the costs and we are supplying only the water.

*Mayor Cox excused himself from the meeting at 6:17 p.m.*

Councilman Jacobs made a motion second by Councilwoman Engert to approve Joint Resolution No 20-C04 – 20-P03 as written.

Yes: Jacobs, Engert, Fishburn                                      No: Tate      Absent: Cox

*Mayor Cox rejoined the meeting at 6:17 p.m. but was absent during the motion and vote.*

**12. Discussion and possible action concerning Budget Amendment GF-2020-18 Increasing Revenue and Appropriations both in the amount of \$36,045.20 due to Reimbursements from Insure Oklahoma.**

Councilman Jacobs made a motion second by Councilman Tate to approve Budget Amendment GF-2020-18 as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None      Absent: None

**13. Discussion and possible action concerning Budget Amendment Cap Imp-2020-1 Increasing miscellaneous Revenue and Capital Outlay Appropriations both in the amount of \$495,825.00, reimbursement from 2019 Bond for PMH expenses that have been paid out of the Capital Improvement Fund.**

Mayor Cox asked if the agenda should read reimbursement from the 2020 Bond. Mr. Lohn advised negative there are a couple of items still coming from the 2019 Bond.

Councilwoman Engert made a motion second by Councilman Fishburn to approve Budget Amendment Cap Imp-2020-1 as written.

Yes: Engert, Fishburn, Tate, Engert, Cox                      No: None      Absent: None

**14. Discussion and possible action to approve the Mayor and City Manager signing a letter of agreement with the Fraternity of Police (FOP) Lodge 194 to extend the 2019-2020 Collective Bargaining Agreement (CBA) to fiscal year 2020-2021 with no changes.**

Councilman Jacobs made a motion second by Councilman Fishburn to approve agenda item 14 as written.

Yes: Jacobs, Fishburn, Engert, Tate, Cox                      No: None      Absent: None

**15. Discussion and possible action to approve the Mayor and City Manager signing a letter of agreement with the Purcell Professional Firefighters Local 3596 Bargaining Agent International to extend the 2019-2020 Collective Bargaining Agreement (CBA) to fiscal year 2020-2021. If they agree to no changes.**

Councilman Jacobs made a motion second by Councilman Tate to approve Agenda Item 15 as written.

Yes: Jacobs, Tate, Fishburn, Engert, Cox                      No: None      Absent: None

Mr. Bunn reported the Firefighters have provided a letter of intent, but have not turned in the formal paperwork.

**14. City Council Comments.**

Councilman Tate: Thanked Mayor Cox and those who assisted with the Shelter in place proclamation.

Councilman Fishburn: Informed the Council for informational purposes, that he has taken a position with the Cleveland County District Attorney Mashburn.

**15. City Manager and staff comments.**

Mr. Lohn asked if they wanted to push the Budget Meeting back. Mayor Cox suggested scheduling it in May.

**16. City Attorney comments.**

None.

**17. Adjourn.**

Mayor Cox declared the meeting to be adjourned at 6:29 p.m.

*Approved this 4th day of May 2020*

**Attest:**

\_\_\_\_\_  
**Ted Cox, Mayor**

\_\_\_\_\_  
**Dorothy Kennedy, City Clerk**