

**CITY OF PURCELL  
SPECIAL MEETING  
JANUARY 21, 2015**

**MINUTES**

**Call to order and declaration of a quorum present.**

Mayor Chilvers called the meeting to order and declared a quorum to be present at 4:07 p.m.

**Roll Call.**

Roll call was conducted by City Clerk, Dorothy Kennedy with the following results:

Councilmen present: Ted Cox, Mike Pollok, Tom McCurdy, John Chilvers

Councilmen absent: Graham Fishburn

Staff present: Dale Bunn, Dorothy Kennedy, Shauna Long, Kevin Williams,  
Kevin Rhoads, Chris Griffith, Steve Mayer, Trey Phillips, Teddy  
Boles, Tommy Mize

Legal counsel: Ted Haxel was absent

**Pledge of Allegiance.**

Mayor Chilvers led in the Pledge of Allegiance.

**Welcome.**

Mayor Chilvers welcomed guest and staff.

**Discussion concerning special project planning.**

Mr. Bunn went provided financial reports and went over them with the Council. The reports were: Updated Cash Balance Trend, Debt Obligations Calendar, and Sales Tax and Utilities Revenue which include sales tax rates in the area. He reported that cash peaked in March 2014 and hit a low point in July 2014, when we finished some of the projects. Cash is now steadily increasing. Councilman Pollok ask for a copy of the original and final cost of all projects. Mr. Bunn advised Mr. Sullivan would be able to come up with those figures.

Mr. Bunn advised the Council that there is major emergency repair needed at the South Canadian Lift Station, due to only one pump being functional. The Airport Lift Station is also in need of repair.

Councilman Cox asked for a worst case scenario cost estimate for the South Canadian Lift Station. Mr. Sullivan advised his estimate would be \$60K. Councilman Cox asked if the Airport Lift Station was an emergency. Mr. Sullivan advised in his opinion the Airport Lift Station is not an emergency situation at this point, but it should be budgeted because it does need to be done.

Councilman Pollok asked "Do we need an in-house engineer?" He asked, "Do we need someone to oversee projects." He stated that he believes we need to get projects started and completed before we choose another project. Mr. Sullivan advised that generally cities our size don't have an in house engineer but they generally have a project manager.

Mayor Chilvers advised he felt we need to pick two or three projects and insure we have funding to complete them. Councilman McCurdy agrees stating that we need to know how we are going to pay for each project, and cash reserves need to be spent on emergency situation like the sewer lift station. He advised he doesn't want to receive an cost estimate of a project, and in the end it be \$500K or more over budget.

Councilman Cox asked for review of projects that we have committed to, or told the people that we would do them.

- Greenscape was discussed and Vice Mayor Cox advised unless we bring Green Avenue into ADA compliance ODOT will not conduct any maintenance.
- The Water Storage Project, has been committed to do as a necessary project.

- Resurfacing North Green Avenue from Grant to North 9th. Councilman Cox advised he has been told it was a necessity. Mr. Sullivan advised it could be put off, but we would risk soft spots occurring. Councilman Pollok advised since the High School has no provision of a walking path, sidewalk of any kind there may be funding available through ODOT and ACOG.
- Splash Pad with an top estimate being \$150K. Mr. Bunn advised the bid was put out as what product can be supplied for \$150,K.

Councilman Cox advised a rough estimate is \$1,048M. He asked what has been budgeted for capital projects? Ms. Long advised the original budgeted amount was spent and has been increased, she was not sure what the balance is at this time. Councilman Cox asked if the \$1,048M would have to come out of reserves? Ms. Long answered that it would.

Mr. Bunn advised we want to test all wells to see what condition they are in. The Water Well Expansion is pending a geological study which is due in February. We need new metering at the Well Field when we get into water well expansion and we need to configure a list of needs. Mr. Sullivan advised there are approximately 10 wells that need to be addressed at approximately \$20K.

Mayor Chilvers asked about the Yard Facility. Mr. Bunn advised we have an architect who is getting some designs and pricing ready. The City plans to do some of their own demolition which will help in overall cost.

Pool update was presented by Chris Griffith. Chris Griffith provided three conceptual ranging from \$2.9M to \$5.0M. With add alternates from \$2.9M to \$6.8M.

Mayor Chilvers asked if there was a report concerning a possible location for an library building. Councilman McCurdy reported that there are current negotiations with a local business regarding the possibility of acquiring a building for library use. More information will be available at a later date. Mayor Chilvers asked if we need to vote in a sales tax with the pool and library together or separately. Councilman Cox advised we need to do everything we can to keep sales tax under ten percent. If we are higher than Norman and Lexington, it is not conducting to retail business in Purcell.

Police Fleets, Chief Williams reported we are getting to the end of the five year lease and some vehicles are high mileage. Already three motors have had to be replaced.

Mr. Bunn asked Kenny Sullivan to go over additional projects. Mr. Sullivan began with Dam Repair and Plans to refill the Lake. We need to remove the pump house and extension of the pipe galley at the Lake, and extend the line inside the box. The result would be the extension of the dam slope. Mr. Sullivan advised the line connections are lead and need to be replaced. Utilizing Walnut Creek to flow into the Lake was discussed. With the cost of putting in a line being estimated at \$1.6M. Councilman Pollok made the suggestion to test the existing twelve inch line. Pumping directly from Walnut Creek, Mr. Sullivan advised would pump a lot of sand. Councilman Pollok proposed digging a pool with a backhoe and install a pump and connect to the existing pipeline. For a few thousand dollars we would know what the deliverability of the pipe is. He suggested testing the idea before we do it, in case it doesn't work. During the discussion, it was discovered that the twelve inch line is probably not usable. Councilman Pollok then proposed using a top of the ground line to conduct the test to see if we can use water from Walnut Creek to fill the Lake. Mr. Sullivan advised the results from the study from Dr. Miller the dam was reported to be borderline stable. Mr. Sullivan stated that the dam appears to be pretty stable since it has stood for 60 years. The possibility of using water from the Lake to water the Golf Course and Ball Field was discussed.

Mr. Bunn asked for clarification concerning next steps regarding utilizing Walnut Creek to pump water to the City Lake. Do we want to do this test? Mr. Sullivan advised the first thing we need to do is obtain the authority to pump water. We are required by the Water Resources Board to prove ownership of property prior to being able to apply for water rights. Mr. Sullivan advised we currently have an easement. Teddy Boles advised the City owns land behind C&C Alloys on Juneau Street, if it is needed. Mr. Sullivan advised he would have something ready for action by the next Council Meeting, however we may not have water rights.

Ambulance Services and performance with the Hospital was discussed. Mr. Bunn advised Kem Scully with the hospital plans to have a report detailing runs versus bypasses and reasons behind those. The Councilmen requested staff to send them a copy of the Contract for review. Mayor Chilvers advised there is a specific date that we will need provide notice if we need any changes.

Mr. Bunn reported doing extensive research requesting information on other municipalities that may have bid EMS services. Mr. Bunn advised bidding the service would be complex and none of the resources he had contacted were able to offer any help. Councilman Cox asked if we do not respond will the contract automatically renew at a cost of \$10.00.

**City Council comments.**

Councilman Pollok recapping, asked what are the priorities of projects?

- South Canadian Lift Station Sewage
- Water Storage on Highway 39 East
- Splash Pad
- Temporary Water Line from Walnut Creek to the Lake
- Greenscape, at nine months out
- Yard
- Police Fleet

**City Manager and staff comments.**

Mr. Bunn stated that this meeting was beneficial to staff. He also express appreciation to Kenny Sullivan for his attendance and putting the reports together.

**City Attorney comments.**

Mr. Haxel was not present.

**Adjourn.**

With no further business to discuss, Mayor Chilvers declared the meeting to be adjourned at 6:54 p.m.

*Passed and approved this 2nd day of February 2015*

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*John Chilvers, Mayor*

**ATTEST:**

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*Dorothy Kennedy, City Clerk*